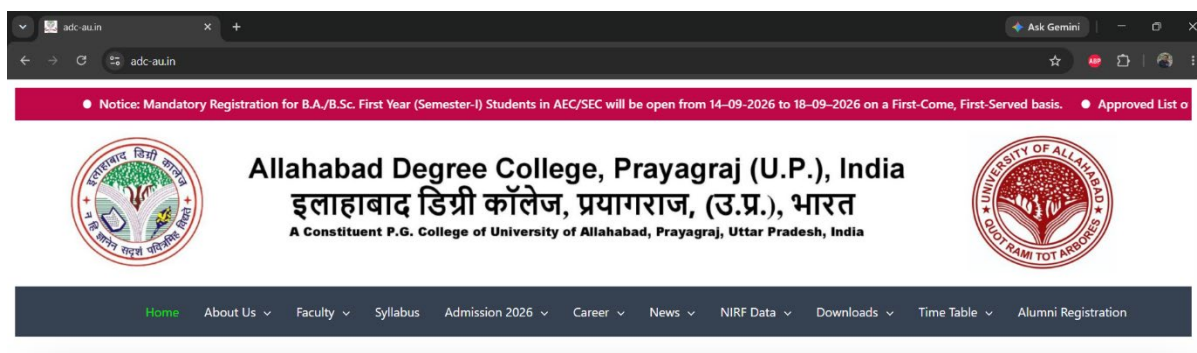
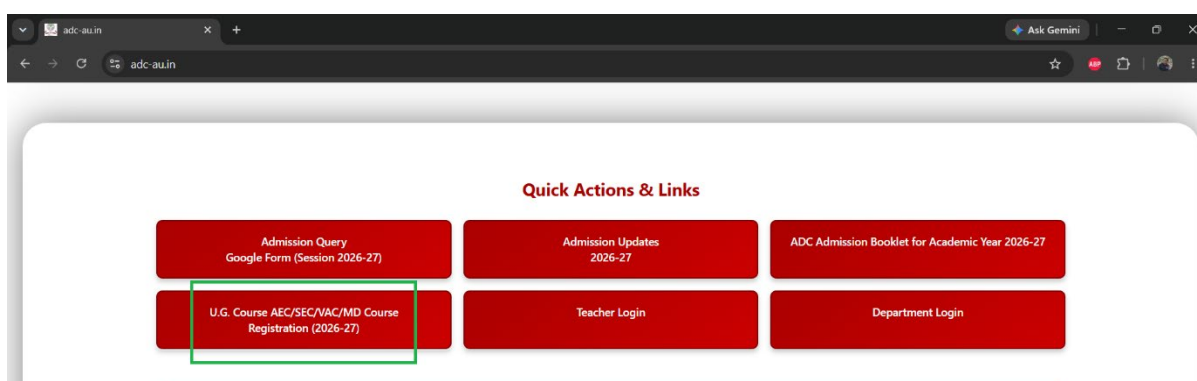


Instruction Manual for NEP – AEC/SEC Course Registration

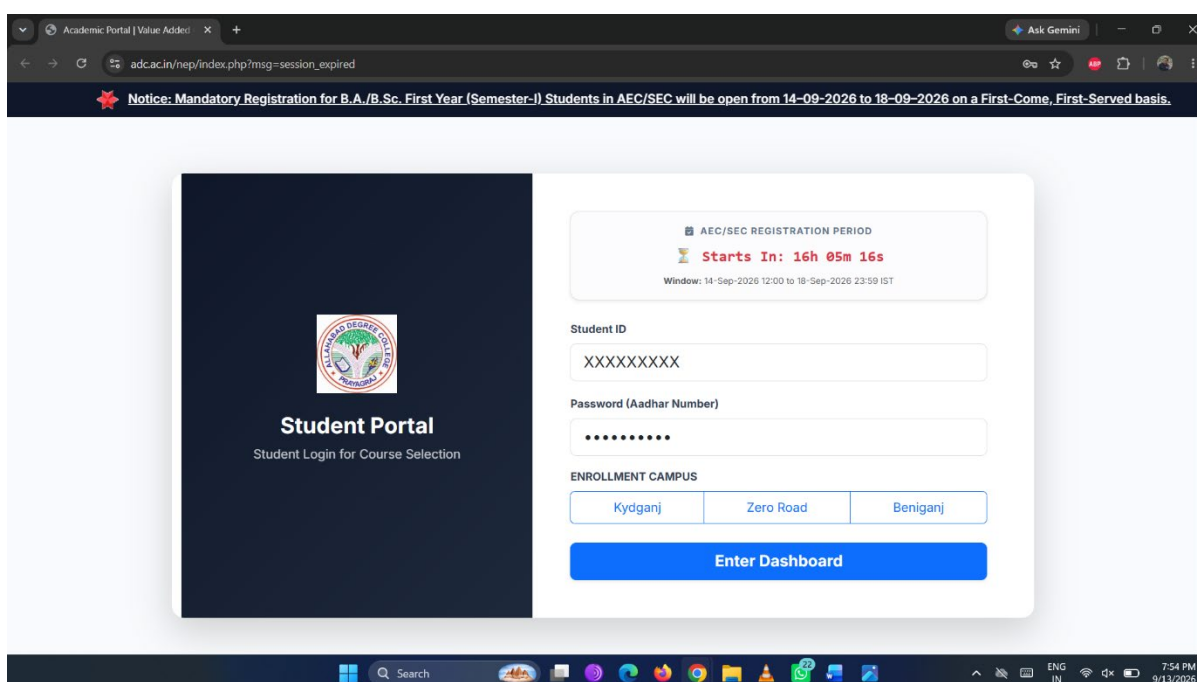
1. Open the official college website www.adc-au.in



2. Scroll down the website and go to the “U.G. Course AEC/SEC/VAC/MD Course Registration (2026-27)” Block



3. Click on the “U.G. Course AEC/SEC/VAC/MD Course Registration (2026-27)” Block, it will be redirected to “AEC/SEC Registration (For B.A. / B.Sc. Semester-I Students Only)” page.



4. Enter your Student ID (Student ID is available in your Fees Receipt), Enter your password (Your password will be your Aadhar Card Number), Select Campus (Kydganj – Main Campus or Zero Road – Girls Wing) and click on Login button. It will be redirected to “AEC/SEC Subject Selection (For B.A. / B.Sc. Semester-I Students Only)”

The screenshot shows a web browser at the URL `adcac.in/nep/`. At the top, there is a red banner with the text "Notice: Mandatory Registration for B.A./B.Sc. First Year (Semester-I) Students". Below the banner, the user is welcomed with "Welcome, XXXXXXXXXXXXXXXX" and the campus is set to "Kydganj - Main Campus". There are links for "CHANGE PASSWORD" and a "Logout" button. The main section is titled "Choose AEC/SEC Course" and contains a dropdown menu for "Select Subject (Faculty)" with the text "-- Click to choose --", a "Save Registration" button, and a "Correction Notes" field with the placeholder "Optional notes for admin". Below this, the "Student Details" section shows the "Student ID" as "XXXXXXXX" and the "Name" as "XXXXXXXXXXXXX". To the right, there is a "VERIFIED BIOMETRICS" section. The Windows taskbar at the bottom shows the time as 12:27 PM on 9/13/2026.

Check your student details by scrolling down, if all details are OK, then go to “Choose AEC/SEC Course” block.

If some details are found incorrect in the student detail, then provide your correct details in Comments Section (Correction Notes) and then go to the “Choose AEC/SEC Course” block.

5. Go to Choose AEC/SEC Course

This screenshot is identical to the one above, showing the same web interface. However, a red rectangular box highlights the "Choose AEC/SEC Course" section, which includes the "Select Subject (Faculty)" dropdown, the "Save Registration" button, and the "Correction Notes" field. The rest of the page, including the welcome message, student details, and biometrics section, remains the same.

Scroll Course

This screenshot shows the 'Course Registration' section of the Academic Portal. A dropdown menu is open, displaying a list of available courses and their seat availability. The courses include:

- Basic Document Typesetting with LaTeX (Dr. Pooja Singh) (Restricted: Your Department)
- Basic Instruments and Measurement Methods (Dr. Prashant Kumar Srivastava) (Restricted: Your Department)
- Communication and Presentation Skills (Dr. Kirtika Singh) - 35 seats available
- Concept of Measurement of Dispersion with Real Life Application (Dr. Priyanka Verma) - 35 seats available
- Digital Education and AI Tools (Dr. Arati Kushwaha) (Restricted: Your Department)
- Disaster Management (Dr. Durgesh Singh) - 35 seats available
- E-Commerce and Digital Marketing (Prof. (Dr.) Nandita) - 35 seats available
- Essentials of Entrepreneurship (Dr. Ishita Singh) - 35 seats available
- Everyday Physics: How Things Work (Dr. Hempal Singh) (Restricted: Your Department)
- Functional English in Everyday Life (Dr. Neelam Singh) - 35 seats available
- Fundamental Concepts of Data Handling (Dr. Parul Yadav) - 35 seats available
- HINDI SAHITYA AUR CINEMA (Dr. Brijesh Kumar Yadav) - 35 seats available
- KARYALAYI HINDI E-SIKSHAN (Dr. Namit Kumar Singh) - 35 seats available
- Learn to Handle Stress (Mr. Narendra Bajpai) - 35 seats available
- MS Office Tools and its Applications (Dr. Ashutosh Kumar Singh) (Restricted: Your Department)

Below the list, there is a dropdown menu labeled '-- Click to choose --' and a text input field for 'Optional notes for admin'. A blue 'Save Registration' button is located at the bottom of the course selection area. The 'Student Details' section shows the Student ID as 'XXXXXXXX' and the Name as 'XXXXXXXXXX'. The 'VERIFIED BIOMETRICS' section is also visible.

Select your desired course as per the course availability, then click on the “Save registration” button.

This screenshot shows the same course selection interface, but with the 'Save Registration' button highlighted by a red rectangle. The dropdown menu is still open, showing the same list of courses. The 'Student Details' section shows the Student ID as 'XXXXXXXX' and the Name as 'XXXXXXXXXX'. The 'VERIFIED BIOMETRICS' section is also visible.

Once you will click on the “Save Registration” button, you will get the message “AEC/SEC Registration Successful”.

The screenshot displays a web portal interface. At the top, a navigation bar includes links for 'NEP Admin ERP | Control Panel' and 'Academic Portal | Value Added'. A notice banner states: 'Notice: Mandatory Registration for B.A./B.Sc. First Year (Semester-I) Students in AEC/SEC will be open from 14-09-2026 to 18-09-2026 on a'. Below the navigation bar, a light blue banner reads 'AEC/SEC Registration Successful'. The main content area features a 'Welcome, XXXXXXXXXX' message with a 'Kydganj - Main Campus' location tag and a 'CHANGE PASSWORD~' link. A 'Logout' button is visible. A green-bordered box highlights the 'Registration Confirmed' section, which contains a table with the following data:

VAC Subject	Type	Assigned Faculty	Department
XXXXXXXXXX	XXXXXX	XXXXXXXXXX	XXXXXXXXXX

Below the table, it says 'Confirmed at: 13-Sep-2026 12:27:32'. At the bottom, there are sections for 'Student Details' (showing 'Student ID XXXXXXXXXX') and 'VERIFIED BIOMETRICS'.

Once you submitted the AEC/SEC Course information successfully, then visit the college website regularly for other updates/Discuss with respective AEC/SEC Course Assigned Teacher.

For any queries, please contact the following members between 10:00 AM to 5:00 PM

- Dr. Ajay Kumar Gupta, Assistant Professor (Mob No.: 9235337007)
- Dr. Manish Khare, Assistant Professor (Mob No.: 9265185940)