



**ALLAHABAD DEGREE COLLEGE**  
(A Constituent P.G. College of University of Allahabad)  
15, Kydganj, Prayagraj-211003, UP, India.  
website : [www.adcrec.samarth.edu.in](http://www.adcrec.samarth.edu.in) or [www.adc-au.in](http://www.adc-au.in)

**General Instructions for Applicants applying for the posts of Assistant Professor [Pay Scale: Rs. 57,700 - 1,82,400 Level-10] College Librarian [Pay Scale: Rs. 57,700 - 1,82,400 Level-10]**

Allahabad Degree College was established in the year 1956, as an Associated College of the University of Allahabad. Under the University of Allahabad Act 2005, ACT NO. 26 OF 2005 dated 23.06.2005, Government of India, the College has been elevated as A Constituent College of University of Allahabad. The College imparts UG and PG level higher education in the disciplines of Arts, Commerce, Science and Law, spread over in three campuses : Kydganj, Zero Road and Beniganj, Prayagraj, U.P. Ph.D. enrollments are also made in select departments.

The Applicants are required to read carefully the instructions and “**Steps Involved in the Application and Selection Process**” before filling up the Application Form. Applicants are also advised to visit the College website ([www.adc-au.in](http://www.adc-au.in)) for any/further information(s) related to the recruitment process.

- (i) Applicants must apply Online in the prescribed Application Form available at link on the College website: [www.adc-au.in](http://www.adc-au.in) (and also on [www.adcrec.samarth.edu.in](http://www.adcrec.samarth.edu.in)). Applications received through any other mode shall be summarily rejected.
- (ii) **(A) Important Dates:**

S.No.	Particulars	Date
1.	Date of uploading of Advertisement and Online Registration	28th November, 2022
2.	Starting date of fee payment	28th November, 2022
3.	Last date for Online Registration	2 <sup>nd</sup> January, 2023
4.	Last date of final submission of Online Application form	2 <sup>nd</sup> January, 2023
5.	Last date of reaching of complete Hard Copy of Online Submitted Application form by Registered/Speed Post only	10 <sup>th</sup> January, 2023

**(B) Application Fee & facilitation charges in INR :**

S.No.	Category	Fee	Facilitation Charges	Total Amount
<b>For New Candidates</b>				
1.	UR, EWS, OBC	1500/-	50/-	1550/-
2.	SC/ST	750/-	50/-	800/-
3.	PwD (Divyang)	Nil	50/-	50/-
<b>For those who had applied earlier against Advertisement No. ADC/01/2018, Dated: 20.03.2018</b>				
4.	UR, EWS, OBC	500/-	50/-	550/-
5.	SC/ST	250/-	50/-	300/-
6.	PwD (Divyang)	Nil	50/-	50/-

- (iii) Applicants who had applied earlier against Advertisement No. ADC/01/2018, dated: 20.03.2018 must apply again and submit all the documents and fee as required. Applicants should provide the details of previous submission of Application Form in the subject.
- (iv) **Last Date:-** Online Application Form, along with all documents, fee etc. as required, must be finally submitted by 23:59 hours of 2<sup>nd</sup> January, 2023.
- (v) **Complete print-out of the Online Application Form, along with all the self-attested enclosures must be sent by Registered / Speed Post only, so as to reach the undersigned, latest by 10<sup>th</sup> January, 2023, on the Address, given below: -**

**The Principal,  
Allahabad Degree College  
15, Kydganj, Prayagraj-211003  
U.P., India**

- (vi) Any corrigendum/ changes/ updates shall be available only on College website [www.adc-au.in](http://www.adc-au.in) or [www.adcrec.samarth.edu.in](http://www.adcrec.samarth.edu.in)
- (vii) (a) The candidate must up-load copies (pdf) of all relevant self-attested testimonials/documents / research work etc. (IN FULL).  
(b) In compliance of S.No. (v), all the documents up-loaded herewith, shall be a part of print-out of the Application Form. No mismatch shall neither be permitted nor be allowed/ nor to be attached at later stage.  
(c) **All the original of the same must be produced at the time of interview for verification.**

- (viii) **Minimum Educational Qualifications:** (a) The applicant must fulfill the essential requirements for desired post (Assistant Professor and College Librarian) and other conditions stipulated in the UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018 with subsequent amendments made from time to time, before the first date of publication of Advertisement.
- (b) Applicants are advised to satisfy themselves before applying, that they possess the essential qualifications laid down for the posts, as on the last date of submission of Online Application Form. No enquiry asking for advice as to eligibility will be entertained.
- (ix) The College reserves the right to withdraw any advertised post(s), partial or full Advertisement, at any time without assigning any reason. The number of vacancies could change at the discretion of the College. No refund of fee will be made in any case.
- (x) (a) Mere eligibility will not entitle any Applicant for being short-listed/called-for Interview to appear before the Selection Committee. In case, the Applicants are more in number, only the short listed candidates shall be called for, to appear before the Selection Committee.
- (b) Screening and short-listing of applicants for appearing before the Selection Committee, will be done as per UGC Regulations 2018, and subsequent amendments, made from time-to-time, before the first date of Advertisement.
- (xi) Reservation for the applicants belonging to SC/ST/OBC (Non creamy layer)/ PwD/ EWS shall be given as per the Govt. of India (GoI) norms. The certificate for availing Reservation benefit should be submitted in the prescribed forms as per Annexure Nos.C, D, E and F.
- (xii) Applicants belonging to SC/ST/OBC (Non creamy layer)/ PwD category should submit proper Caste certificate/ Medical certificates as per the prescribed forms of Govt. of India (which should not be more than 6 months old from the last date of submission of online application form).The certificate should, among others, specifically mention that applicant does not belong to the persons/sections (creamy layer) as mentioned in Col. 3 of the schedule to the Department of Personnel & Training in the Govt. of India OM No. /36012/22/93-Estt.(SCT) dated 8/9/93 at the time of test/interview in case of OBC applicants.
- (xiii) Applicants, belonging to OBC category, but coming in creamy layer will not be entitled to the benefits of reservation and should apply as General Category candidate.
- (xiv) (a) Applicants who have been awarded Ph.D. from foreign Universities should enclose "Equivalence Certificate" issued by Association of Indian Universities, New Delhi, without which their candidature will not be considered and application shall be summarily rejected.
- (b) In the earmarked faculty positions the applicants must ensure that they have research and publications in the specialized area of the Subject(s).
- (xv) Only matriculation/SSC certificate/pass certificate issued by the concerned educational board will be considered as proof of date of birth. No other document will be accepted for verification of date of birth.

- (xvi) Applicants must ensure before applying that they are eligible on the last date of submission of Online Application Form, according to the criteria stipulated. If the applicant is found ineligible at any stage of recruitment process, applicant will be disqualified and candidature will be cancelled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment. The College reserves the right to reject any application without assigning any reason whatsoever.
- (xvii) (a) Only the short-listed applicants will be called to appear before the Selection Committee.  
(b) Interview shall be bi-lingual (Hindi and English both, except in the subjects Hindi, English, Sanskrit and Urdu).  
(c) In the subject of Music short listed candidate(s) has to carry instruments for demonstration, during the Interview.  
(d) Short-listed candidates will be called in the ratio of 1:8 that is upto 8 short-listed candidates will be called upon one vacant post. A minimum of 3 eligible candidates is required for holding meeting of the Selection Committee.  
(e) The College shall not pay any allowance for attending the Interview.  
(f) All short-listed Candidates must appear in person before the Selection Committee.
- (xviii) Any legal proceedings in respect of any matter of claim or dispute arising out of this Advertisement and/or an application in response thereto can be instituted only in Prayagraj (U.P.) and courts/tribunals/ forums at Prayagraj only shall have sole and exclusive jurisdiction to try any such cause/ dispute.
- (xix) The College reserves the right to Revise/Re-schedule/Suspend/Cancel the recruitment process, partially or fully, without assigning any reason. The decision of The College shall be final and no appeal shall be entertained.
- (xx) All Salary/Allowances payable after the final Selection and approval, shall be subjected to grant received from University of Allahabad/UGC, and on the conditions laid therein.
- (xxi) Applicants, desiring to apply for more than one Post or category should submit separate Application Form for each Post/Category along with requisite application fee. No common applications for more than one subjects shall be entertained.
- (xxii) **Employed Applicant/candidate of Govt./ Private Universities/ Colleges/ Autonomous bodies should apply Online along with the NOC from their organization along with Application form, necessarily,** with an unambiguous certificate that (i) no vigilance case is pending/being contemplated against him/her(ii) the applicant will be relieved within three months of receipt of appointment offer, if the applicant is selected. List of Major/Minor penalties, if any, imposed during the last 10 years may be asked to submit at anytime. Applications submitted, without NOC from their Competent Authority shall be summarily rejected.
- (xxiii) (a) The period of experience of regular services in the requisite discipline/ area of work wherever prescribed shall be as per UGC Regulations/norms. Counted w.e.f. the date of acquiring the prescribed minimum educational qualifications required for that post.

- (b) Each applicant, claiming for UG/PG teaching experience, shall submit a certificate from the competent authority, to the effect that the Applicant has been working in a UGC recognized Institution on a regular basic with UGC Pay Scale. A self certified copy of six months bank passbook alongwith pay slip should also be attached.
- (xxiv) Decision of The College in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of Selection Committee will be final and binding on the Applicants, and no enquiry or correspondence will be entertained in this connection from any individual or agency.
  - (xxv) Hard copy of Applications received without the requisite documents, fee, and after the prescribed date will not be entertained.
  - (xxvi) Incomplete, unsigned applications and those not accompanied with copies of all certificates and application fee will be summarily rejected.
  - (xxvii) Canvassing in any form and or/bringing in any influence will be treated as a disqualification for the Post.
  - (xxviii) Advertised post are full-time regular job. No other assignments, such as professional practices, doing trade & business and other full time or part time remunerative activities, shall be allowed.
  - (xxix) Candidate must be in sound bodily health. They must, if selected be prepared to undergo such medical examination by the CMO of the district as the College shall require.
  - (xxx) The College reserves the right to extend the closing date for receipt of applications and also reserves the right to postpone/cancel the recruitment exercise for any/all the posts at any stage.
  - (xxxi) Applicants holding Ph.D./D.Phil. degree prior to coming into force the UGC Ph.D. Regulations 2009, are required to submit certificate from the concerned university that they fulfill specified criterion. All applications shall fulfill norms of Ph.D as prescribed by UGC on the date of award of the Ph.D.
  - (xxxii) Consequent upon adoption of self-certification provisions as required by the Govt. of India, The College shall process the Applications entirely on the basis of information/documents submitted by the Applicants. In case the information/documents are found to be false/incorrect/incomplete by way of omission or commission, the responsibility and liability shall lie solely with the Applicants.
  - (xxxiii) Applicants may be asked to submit original documents in support of their qualifications/FULL publications/experience and others at any stage, as required.
  - (xxxiv) The College shall also/further verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is detected at any stage that the documents submitted by the applicants are fake or the candidate has suppressed relevant information, then his/her services shall be terminated without prejudice to any other action initiated by the College.
  - (xxxv) In case of any inadvertent mistake in the process of Selection, which may be detected at any stage even after the issue of Appointment letter, The College reserves the right to modify/withdraw/cancel any communication made to the candidate.

- (xxxvi) In case of any dispute/ambiguity that may occur in the process of selection, the decision of The College shall be final.
- (xxxvii) No interim correspondence shall be entertained from the Applicants. All correspondence from the College, including interview call, if any, shall be sent to the email address mentioned by the Applicants in their Application Form.
- (xxxviii)(a) Only already published publications, as on the last date of submission of Online Application Form, shall be considered towards points for publication criteria.
- (b) Only already awarded degrees, including Ph.D., as on the last date of submission of Online Application Form shall be considered.
- (xxxix) The College shall not be responsible for any delay/loss due to technical/ postal/ banking reasons or delays by the Registered/Speed Post.
- (xl) The print-out of the Online submitted Application Form along with all the self-attested mark sheets, certificates, testimonials, research works, publications, all enclosures etc. claimed in support of candidature while filling the Online Application Form must be sent by Registered/Speed Post only to:

**The Principal,  
Allahabad Degree College,  
15, Kydganj,  
Prayagraj, 211003 (U.P.), India**

**Last date for receipt of Registered/Speed post is 10<sup>th</sup> January, 2023.** The Candidate should write- **“Application for the post of Assistant Professor, Department of .....**” OR **“Application for the post of College Librarian”** on the top of the envelope.

Date: 28<sup>th</sup> November, 2022

Place: Prayagraj-211003, U.P., India.

**List of Enclosures**

Enclosure	Details
A	List of vacant positions of Assistant Professor and College Librarian
B	Steps Involved in Online Processing of filling Application Form.
C	The form of certificate to be produced by Scheduled Caste and Scheduled Tribe applicants applying for appointment to posts under the Government of India *.
D	Part-I: The form of certificate to be produced by Other Backward Classes applicants applying for appointment to posts under the Government of India*. Part-II: Form of declaration to be submitted by the OBC candidate (in addition to the community certificate).
E	The form of certificate to be produced by Physically Handicapped applicants applying for appointment to posts under the Government of India*.
F	INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

**\*Note: Caste/EWS/Medical Certificate should be issued on or after May 01, 2022.**



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**Details of Vacant Post**

1. College Librarian (01 post -UR) Rs. 57,700 - 1,82,400 Level-10
2. Assistant Professor (132 Posts) Rs. 57,700 - 1,82,400 Level-10

Sr.No	Subject	Total	UR	OBC	SC	ST	EWS	Remark
1	Ancient History	9	3	3	2	1	0	1 VH (a)
2	Commerce	16	7	4	2	1	2	1 HI (b)
3	Computer Science	7	3	2	1	0	1	---
4	Defence and Strategic Studies	4	1	1	1	1	0	
5	Economics	6	2	2	1	0	1	---
6	Education	5	3	1	0	1	0	---
7	English	7	2	2	2	0	1	1 MD (d & e)
8	Geography	6	3	2	0	0	1	---
9	Hindi	7	1	2	2	1	1	1 VH (a)
10	Law	21	10	5	3	2	1	1 PH (c)
11	Mathematics	4	2	1	0	0	1	---
12	Medieval History	4	2	1	1	0	0	---
13	Music (Sitar)	1	0	1	0	0	0	---
14	Music (Tabla)	2	1	0	0	0	1	---
15	Music (Vocal)	2	1	1	0	0	0	---
16	Painting	2	0	0	1	1	0	---
17	Philosophy	2	1	1	0	0	0	---
18	Physical Education	2	1	0	1	0	0	---
19	Physics	7	3	2	1	0	1	
20	Political Science	5	1	2	0	1	1	1 HI (b)
21	Psychology	5	3	1	1	0	0	---
22	Sanskrit	3	2	0	0	1	0	---
23	Statistics	3	0	2	1	0	0	---
24	Urdu	2	1	0	0	0	1	---

VH (a)- Blindness and low vision,

HI (b)- Deaf and Hard of Hearing,

PH (c)-Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy,

MD (d & e)- (d) Autism, intellectual disability, specific learning disability and mental illness &

(e) Multiple Disabilities from amongst persons under clauses (a) to (d) including deaf-blindness.

PRINCIPAL